

NEW to NPS this school year is the ability for our school volunteers to complete FERPA (Family Educational Rights and Privacy Act) and Title IX training online.

Steps for the online training:

1. Go to the **NPS** homepage
2. Click on **LOGIN**
3. Select **GCN** from the list of login links.
4. You will see a pre-login page; click **LOGIN to View Training**.
5. Select **NEW USER**
6. Enter Organization ID **78003**
7. Set preferred Personal ID:

1st initial of first name and your full last name. example: avolunteer

Your preferred Personal ID must be at least 5 characters long.

You will then complete the login process and should be able to start the tutorials. There is a short test at the end of the tutorial, which you will need to complete in order to print out the Certificate of Completion. Please call 366-5857 and ask for Roberta Vernon or Beth Spears should you need assistance.